

APPROVED

August 2, 2005

Michigan State Administrative Board

Lansing, Michigan

July 19, 2005

A regular meeting of the State Administrative Board was held in the 1921 Department of Conservation Conference Room, 7th Floor, Mason Building, on Tuesday, July 19, 2005, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Melanie Brown, Policy Advisor, representing John Cherry, Lt. Governor
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General
Mary G. MacDowell, Director, Financial Services Bureau, representing Jay B. Rising, State Treasurer
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State
Elaine Madigan, Executive Director of School Finance and School law, representing Michael Flanagan, Superintendent of Public Instruction
Leon Hank, Chief Administrative Officer, representing Gloria Jeff, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Sergio Paneque, Executive Office; James Burris, Joe Chin, Jr., Elise Lancaster, Pat Mullen, Janet Rouse, Department of Management and Budget; Jean Ingersoll, Pam Lavender, Wayne Roe, Jr., Kelly Villarreal, Department of Transportation; Palmer Giron, Department of Treasury

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the State Administrative Board for the regular meeting of July 5, 2005. The motion was supported by Ms. Madigan and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

Retention and Disposal Schedule(s):

DEPARTMENT OF INFORMATION TECHNOLOGY, Office of e-Michigan,
7/19/2005

DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, Assistant
Adjutant General for Army, 7/19/2005

DEPARTMENT OF STATE POLICE,
Criminal Justice Information Center, 7/19/2005
Management Services Division, 7/19/2005

Mr. Hank moved to approve the Retention and Disposal Schedules. The motion was supported by Mr. Isom and unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Reports for the regular meeting of July 12, 2005, and the special meeting of July 19, 2005. After review of the forgoing Finance and Claims Committee Reports, Ms. MacDowell moved that the Finance and Claims Committee Reports covering the regular meeting held July 12, 2005, and the special meeting held July 19, 2005, be approved and adopted. Mr. Isom supported the motion and it was unanimously approved.

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Ms. MacDowell presented the Building Committee Reports for the regular meeting of July 13, 2005, and the special meeting of July 19, 2005. After review of the forgoing Building Committee Reports, Ms. MacDowell moved that the Building Committee Reports covering the regular meeting held July 13, 2005, and the special meeting held July 19, 2005, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

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Mr. Pavona presented the Transportation and Natural Resources Committee Reports for the regular meeting of July 13, 2005, and the special meeting of July 19, 2005. After review of the forgoing Transportation and Natural Resources Committee Reports, Mr. Pavona moved that the Transportation and Natural Resources Committee Reports covering the regular meeting held July 13, 2005, and the special meeting of July 19, 2005, be approved and adopted noting the correction to the second supplemental agenda from the regular meeting of July 13, 2005. The motion was supported by Mr. Hank and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Pavona moved the meeting be adjourned. The motion was supported by Ms. MacDowell and unanimously approved. Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON